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| Ballinamallard Community Nursery School | Community Nursery School | |
| c/o Ballinamallard Primary School | Admissions No: 26 (part-time) | |
| 6 Irvinestown Road | Opening Times: 8:50am – 11:20am | |
| Ballinamallard BT94 2GG |  | |
|  | Telephone: Nursery - 028 6638 8997 | |
| Principal: Mrs Christina McEldowney | Primary - 028 6638 8262 | |
| Chair of Board of Governors: Rev J Beacom | E-mail: info@ballinamallardps.enniskillen.ni.sch.uk | |
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**Respective Functions of the Board of Governors and the Principal in relation to admissions.**

The Admissions Criteria will be applied by a Selection Committee consisting of the Principal and three Governor Members.

*An application is required for a child seeking a second year in the Nursery School.*

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Board of Governors have determined that, in the event of more applicants than the places available the following criteria will be applied, in the order set down to select children for the available places.

# **Admissions Criteria**

# A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at [www.eani.org.uk/admissions](http://www.eani.org.uk/admissions) under ‘Pre-School Admissions’. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 will be treated as a late application.

# As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

# **The following Admissions criteria will be applied in the order set down:-**

# **Statutory Criteria**

1. Children from socially disadvantaged circumstances in their final pre-school year who were born:

* on or between 2 July 2020 and 1 July 2021 (inclusive) and whose parents have not exercised their right to defer their child’s entry to primary school; or,
* on or between 1 April 2020 and 1 July 2020 (inclusive) and,
* have not attended or are not currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged child; and,
* that child’s parent has completed a request to defer their child starting P1 until September 2025.

***Note: Children from ‘socially disadvantaged circumstances’ means a child whose parent has an entitlement to (i) Income Support, or (ii) Income-based Jobseeker’s Allowance, or (iii) Income related Employment and Support Allowance, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they have an entitlement.  The application procedure for Pre-School will outline how Benefit Verification can be submitted.***

# 2. Children not from socially disadvantaged circumstances (as defined above) who are in their final pre-school year (as defined by criterion 1)

# **Sub-Criteria**

If there are more pupils satisfying the last criterion (1&2) which can be applied, then the following sub-criteria will be applied in the order set down: -

* 1. Children who reside in the Wards of Ballinamallard, Lisnarick or Irvinestown.
  2. Children who have a sibling currently attending Ballinamallard Primary School, or are the eldest child of a family. (school will contact you directly if further documentation is required to verify this criterion).
  3. Children for whom Ballinamallard Community Nursery is the nearest to their normal place of residence. In the event of two or more residing identical distances, the distance will be measured by Google Maps driving distance from the unit’s front door, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion applied in order, then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:

**W E B L K J P Z N Y M V H X C S F A D I U G Q R T O**

The order was determined by a computerised random selection of the letters of the alphabet. In the event of surnames beginning with the same initial letter the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the child's birth certificate. If a place is offered on the basis of incorrect or misleading information, then the Management Committee may withdraw the offer.

**Non-statutory criteria**

**Note: Applications falling under Criterion 3 are processed only during Stage 2 of the admissions process, after final pre-school year (Statutory 1 & 2) applications.**

3. Children who were born:

* on or between 1 April 2020 - 1 July 2020 (inclusive)
* and have attended or are currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged (not penultimate aged) child; and,
* that child’s parent has completed a request to defer their child starting P1, or
* on or between 2 July 2021 and 1 July 2022 (inclusive); or,
* on or between 1 April 2021 and 1 July 2021 (inclusive) and that child’s parent has completed a request to defer their child starting P1 until September 2026.

**Tie Breaker – Non-Statutory Criterion 3**

Children within Criterion 3 will be selected in Chronological Order of Age – eldest child first. In the event of two or more children having the same DOB the above random selection of letters will be used.

**Duty to Verify**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

# **Waiting List Policy**

Should a vacancy arise after 11 June 2024, all applications for admission to Ballinamallard Community Nursery that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 31 October 2024.

The school will contact you in writing if your child gains a place in the school by this method. Your child’s name will be automatically added to the list. Please contact the school if you wish for your child’s name to be removed from the list.

# **Nursery Admissions after 1 September 2024**

The same criteria will be used for applications after 1 September 2024.